

TOURIST CRUISE SHIPS SAILING ALONG THE COAST OF CATALONIA - 2021

PROCEDURE FOR REQUESTING ACCEPTANCE OF THE TOURIST ACTIVITY OF CRUISE PASSENGER VESSELS FLYING A EUROPEAN FLAG IN EUROPEAN CABOTAGE NAVIGATION BETWEEN PORTS LOCATED IN CATALONIA

Procedure for requesting that the health authorities of the Autonomous Community ACCEPT THE ACTIVITY, to allow them to treat on shore any suspected or confirmed cases and close contacts that may be detected on board the cruise ship, and for the shipping company to request disembarkation of such passengers or crew members in any of the ports of the itinerary in Catalonia.

Requesting acceptance of activity from the health authorities of the Autonomous Community implies acceptance by the shipping company, or its requesting representative, of the action and notification protocol to be followed when disembarking suspected or confirmed cases and the management of contacts in its territorial scope. The same applies to care of passengers not accepted on board, in home port operations in Catalonia.

To this end, the shipping agent shall send a written request to the Public Health Secretariat of the Regional Ministry of Health of the Generalitat de Catalunya, with the following minimum content and annexes:

REQUEST

The request for acceptance of activity must be submitted to the Public Health Secretariat by the shipping agent representing the cruise ship, using the standard form in this Procedure at least twenty days in advance of the expected date of the first port call, start or end of the cruise.

A generic request must be submitted electronically using the link below:

<https://web.gencat.cat/ca/tramits/tramits-temes/Peticio-generica>. All required annexes must be attached.

The PH Secretariat will send an email to the address provided informing the applicant of the result of the request no later than five days before the scheduled date of the first port call, start or end of the cruise. In the absence of notification from the PH Secretariat within the established deadline, the request shall be deemed granted.

Annex 1. DETAILED ITINERARY AND PROGRAMME OF CRUISE PASSENGER ACTIVITIES IN CATALONIA.

Planned itinerary of the cruise ship, listing all ports along the Catalan coast where calls will be made and providing the documents of conformity and availability of port berthing to the Port Authorities of the ports included in the itinerary (prior and conditional acceptance in accordance with the Public Health Secretariat). The programme of activities for cruise passengers in Catalonia must also be provided.

The part of the international route must obtain DGMM/SANEX authorisation via *Puertos del Estado*. Reported itineraries must be complete from the port of departure of the cruise where passengers are boarding, to the completion and disembarkation of passengers.

In the itinerary(s) you must indicate specifically the home/interporting port, to determine the location of at least the agreed services on land.

Annex 2. DATES OF CALLS AT EACH PORT.

Indicate the dates of the calls you intend to make in each port along the Catalan coast.

Annex 3. SHIP INFORMATION.

Identification, capacity, general characteristics (do not attach plans or general files for the ship). You must provide the maximum capacity of passengers and crew authorised for the ship as mentioned in its register and maximum number of passengers and crew with which it intends to operate in Catalonia, expressed in percentage and net figure.

Annex 4. COVID-19 SURVEILLANCE AND CONTINGENCY PLAN.

Plan for preventing and mitigating COVID 19-related health risks, written in Spanish or Catalan, as approved by its (European) flag state, which must form part of the ship's safety system and ISM, guaranteeing that it will be implemented by the shipping company and that it can be inspected by the competent authorities. This section must include a specific description of the medical equipment that the ship will have and diagnostic capacity on board using AIDTs (Active Infection Diagnostic Tests - Please specify in this section which types of AIDT are available on board). Information must be provided on the procedures performed by the shipping company prior to selling the ticket and accepting passengers when boarding, and especially if an AIDT is required prior to boarding, as well as any other AIDTs that may be planned to be performed during sailing/itinerary.

If required, you may be asked to supplement the request with the ship's complete health plan⁽²⁾ in its original version approved by its flag state. You must indicate which certification body⁽⁴⁾ audits the health plan and its implementation on board (date of latest certification or audit).

⁽²⁾ Health Plan - COVINYA-19: EU Guidance for Cruise Ship Operations (Company and Ship Management Plan) EMSA/ECDC.

⁽⁴⁾ COVID-19: EU Guidance for Cruise Ship Operations (Company and Ship Management Plan) – Part I - 10. External verification.

Annex 5. AFFIDAVIT FROM THE CRUISE SHIPPING AGENT

This must contain:

1. Agreed Health Centres Plan in Catalonia

- The shipping agent must provide information concerning the health centre (indicating the location of the establishment) that the shipping company has arranged for the care of COVID-19 patients for disembarkation and referral of suspicious cases for diagnostic confirmation (if there is no capacity on board) or, where appropriate, hospital admission.
- Home port in Catalonia: Specific mention must be made of care for travellers (passengers) not accepted on board at the home port in Catalonia, care for whom shall be the responsibility of the shipping company.
- The agreed health centre(s) for (crew members/passengers on board and/or non-accepted passengers) must be suitable for the care of COVID-19 patients and in proportion or in relation to the capacity of persons on board the ship.
- In the case of destination AIDTs taken prior to boarding (home port in Catalonia), provide information about the agreed health centre that will perform such tests, and where they will occur.
- The specific information on the health centre must be indicated and attached to the request, and whether the health centre that is to perform destination AIDTs is different to the one for prior tests.

2. Agreed Accommodation Plan in Catalonia

- The shipping agent must indicate what accommodation facilities the shipping company has arranged for disembarking sick persons (crew/boarded passenger and/or non-accepted passenger, asymptomatic infected or not requiring hospital admission) and their capacity (location of the facility) in each port of Catalonia where it calls and/or home port (if it is less than 24 hours' sailing away).
- The agreed establishment shall provide accommodation, food and medical assistance (outpatient, telephone, etc.) intended for the crew/boarded passenger and/or non-accepted passenger, asymptomatic infected or not requiring hospital admission.
- Similarly, in the case of close contacts (crew/boarded passenger and/or non-accepted passenger) who may require quarantine, before returning home or onboard.
- Home port in Catalonia: Specific mention must be made of care for travellers (passengers) not accepted on board at the home port in Catalonia as a result of checks performed by the shipping company who must be attended to by the shipping company.

3. Contracted Insurance Company

- The shipping agent must provide information concerning the insurance company (company name) and policy that said shipping company has contracted to cover and guarantee all expenses incurred in the agreed health and accommodation centres, both for crew/boarded passenger and/or non-accepted passengers.
- It must be specifically mentioned that all expenses arising from COVID-19 care related to the ship and the shipping company will be covered, both in the agreed centres and any others that may be required due to lack of capacity or availability of the agreed facilities included in the declaration.

REQUESTING ACCEPTANCE OF THE TOURIST CRUISE ACTIVITY FLYING A EUROPEAN FLAG IN EUROPEAN CABOTAGE NAVIGATION IN PORTS IN CATALONIA

Mr. _____, on behalf of the Shipping company _____, with Tax ID _____

and professional address, _____

and email address _____ for notifications, as part of the PROTOCOL for Cruise ship port calls with an exclusively national itinerary in Catalonia of the Regional Health Ministry and in compliance with the Decision of 23 June of the Directorate General of the Merchant Navy, **REQUESTS** acceptance by this Public Health Secretariat for:

- Passenger cruise ship call _____
- Beginning or end of the cruise of ship _____

Attached to this request:

DETAILED ITINERARY AND PROGRAMME OF ACTIVITIES OF CRUISE PASSENGERS IN CATALONIA (Annex 1)

DATES OF CALLS AT EACH PORT (Annex 2)

SHIP INFORMATION: identification, capacity, characteristics. (Appendix 3) COVID-19

SURVEILLANCE AND CONTINGENCY PLAN. (Annex 4)

AFFIDAVIT FROM THE CRUISE SHIPPING AGENT, CONTAINING:

(Annex 5)

- Agreed Health Centres Plan
- Agreed Accommodation Plan
- Contracted Medical Insurance

Requested in _____, on _____ 2021

SIGNED:

PUBLIC HEALTH SECRETARIAT

Link to send the form: <https://web.gencat.cat/ca/tramits/tramits-temes/Peticio-generica>.

DESCRIPTION OF APPENDICES

Annex 1. DETAILED ITINERARY AND PROGRAMME OF CRUISE PASSENGER ACTIVITIES IN CATALONIA.

Planned itinerary of the cruise ship, listing all ports along the Catalan coast where calls will be made and providing the documents of conformity and availability of port berthing to the Port Authorities of the ports included in the itinerary (prior and conditional acceptance in accordance with the Public Health Secretariat). The programme of activities for cruise passengers in Catalonia must also be provided.

The part of the international route must obtain DGMM/SANEX authorisation via *Puertos del Estado*. Reported itineraries must be complete from the port of departure of the cruise where passengers are boarding, to the completion and disembarkation of passengers.

In the itinerary(s) you must indicate specifically the home/interporting port, to determine the location of at least the agreed services on land.

Annex 2. DATES OF CALLS AT EACH PORT.

Indicate the dates of the calls to be made in each port on the Catalan coast.

Annex 3. SHIP INFORMATION.

Identification, capacity, general characteristics (do not attach plans or general files for the ship). You must provide the maximum capacity of passengers and crew authorised for the ship as mentioned in its register and maximum number of passengers and crew with which it intends to operate in Catalonia, expressed in percentage and net figure. This percentage must be given with the ship's health plan approved by its (European) flag and in accordance with EMSA/ECDC guidelines. Information must also be provided on estimated passenger occupancy on the ship in the notified itinerary through Catalonia for which the request is made.

Annex 4. COVID-19 SURVEILLANCE AND CONTINGENCY PLAN.

Plan for preventing and mitigating COVID 19-related health risks, written in Spanish or Catalan, as approved by its (European) flag state, which must form part of the ship's safety system and ISM, guaranteeing that it will be implemented by the shipping company and that it can be inspected by the competent authorities. This section must include a specific description of the medical equipment that the ship will have and diagnostic capacity on board using AIDTs (Active Infection Diagnostic Tests - Please specify in this section which types of AIDT are available on board). Information must be provided on the procedures performed by the shipping company prior to selling the ticket and accepting passengers when boarding, and especially if an AIDT is required prior to boarding, as well as any other AIDTs that may be planned to be performed during sailing/itinerary.

Annex 5. AFFIDAVIT BY THE CRUISE SHIPPING AGENT

It must contain:

1. Agreed Health Centres Plan

- The shipping agent must provide information on the health centre (indicating the location of the establishment) that the shipping company has arranged for the care of COVID-19 patients for disembarkation and referral of suspicious cases for diagnostic confirmation (if there is no capacity on board) or, where appropriate, hospital admission.
- Home port in Catalonia: Specific mention must be made of care for travellers (passengers) not accepted on board at the home port in Catalonia, care for whom shall be the responsibility of the shipping company.
- The agreed health centre(s) for (crew members/passengers on board and/or non-accepted passengers) must be suitable for the care of COVID-19 patients and in proportion or in relation to the capacity of persons on board the ship.
- In the case of destination AIDTs taken prior to boarding (home port in Catalonia), provide information about the agreed health centre that will perform such tests, and where they will occur.
- The specific information on the health centre must be indicated and attached to the request, and whether the health centre that is to perform destination AIDTs is different to the one for prior tests.

2. Agreed Accommodation Plan

- The shipping agent must indicate what accommodation facilities the shipping company has arranged for disembarking sick people (crew/boarded passenger and/or non-accepted passenger, asymptomatic infected or not requiring hospital admission) and their capacity (location of the facility) in each port of Catalonia where it calls and/or home port (if it is less than 24 hours' sailing away).
- The agreed establishment shall provide accommodation, food and medical assistance (outpatient, telephone, etc.) intended for the crew/boarded passenger and/or non-accepted passenger, asymptomatic infected or not requiring hospital admission.
- Similarly, in the case of close contacts (crew/boarded passenger and/or non-accepted passenger) who may require quarantine, before returning home or onboard.
- Home port in Catalonia: Specific mention must be made of care for travellers (passengers) not accepted on board at the home port in Catalonia as a result of checks performed by the shipping company who must be attended to by the shipping company.

3. Contracted Medical Insurance Policies

- The shipping agent must provide information concerning the insurance company (company name) and policy that said shipping company has contracted to cover and guarantee all expenses incurred in the agreed health and accommodation centres, both for crew/boarded passenger and/or non-accepted passengers.



- It must be specifically indicated that all expenses arising from COVID-19 care related to the ship and the shipping company will be covered, both in the agreed centres and any others that may be required due to lack of capacity or availability of the agreed facilities included in the declaration.